

POSITION: Ironworker Foreman

SUMMARY STATEMENT:

The incumbent supervises ironworkers to coordinate the work for the fabrication, rigging, placement, tying, and welding of reinforced steel in accordance with plans, specifications, and the Concrete Reinforcing Steel Institute Manual of Standard Practice.

NATURE AND SCOPE

1. Makes recommendations on materials, parts, and equipment; assists in determining personnel assignments to work locations and in scheduling work flow to maximize productivity;
2. Directs/verifies work order usage with work requests to prevent any overcharging; check work for accuracy;
3. Reviews time sheets to audit labor hours committed to projects and to verify accuracy of hours being credited for payroll purposes; reviews craft cards to authenticate qualifications of craft workers committed to projects; assists in evaluating employee work performance; recommends personnel actions;
4. Conducts weekly safety meetings to promote safety consciousness; assures all vehicles/equipment being used meets safety regulations and that Company policies/procedures are being followed; surveys work areas for environment, safety and health condition to assure compliance with Company policies;
5. Assists in total quality management process improvements and customer satisfaction;
6. Adheres to all Company EEO, affirmative action, environment, safety, health, quality, and security programs;
7. Performs related work as required.

ESSENTIAL JOB FUNCTIONS

PHYSICAL

1. Frequent standing/walking on jobsite on concrete surface or outdoors for a distance up to 50 feet;
2. Frequent lifting/carrying 10-100- pound parts/tools/equipment/material for a distance of up to 50 feet;
3. Occasional pushing/pulling of reinforcing steel;
4. Occasional climbing on ladders/scaffolding while working or inspecting project or craft workers;
5. Frequent bending/twisting of knees/waist/neck while operating vehicles or cutting/tying/bending of reinforcing steel;
6. Frequent use of both hands/arms in grasping/gripping/handling/fingering while performing cutting/tying/bending of reinforcing steel;
7. Constant use of sight while inspecting/evaluating/monitoring craft workers/project;
8. Constant use of speech/hearing abilities in communicating with craft workers and in supervising assigned crew.

MENTAL

1. Constant mental alertness/attention to detail/accuracy required in ensuring work is performed in compliance with all specifications/regulations and in maintaining a safe work environment;

2. Must possess excellent planning/organizational skills and ability to delegate work in order to schedule crews, assign duties, and ensure completion of all projects within required deadlines;
3. Must be able to use independent judgement, problem-solving skills, and ability to apply knowledge/experience to all situations in order to determine materials/parts/equipment requirements, resolved problems, develop new procedures/policies, etc.;
4. Must possess excellent mechanical aptitude and spatial reasoning abilities in order to determine the best method to accomplish desired results;
5. Must possess good mathematical skills including fractions, decimals, algebra, and trigonometry in order to make necessary calculations;
6. Must be able to read/understand technical information/manuals/policies/procedures/work orders/blueprints/diagrams and Safety Data Sheet guidelines;
7. Must be able to deal with pressure of multiple priorities, frequent interruptions, and time constraints;
8. Must possess excellent interpersonal and oral/written communication skills in order to deal with all level of personnel in an effective/professional manner and to review/complete required paperwork accurately;
9. Must possess excellent supervisory/leadership skills in order to provide guidance/training to assigned personnel in an effective/positive manner;
10. Must be able to read/write/speak English.

#### WORKING CONDITIONS AND EQUIPMENT USED

Work is performed indoors in climate-controlled office environment or outdoors in yard or at jobsite, exposed to inclement weather conditions while performing inspections/evaluations of crafts/crewman and the work being done.

Tools and equipment used: General office equipment, telephone, calculator, and other equipment as needed to perform inspections/evaluation and other administrative duties. While working hands on, tie wire, pliers, cutter bender, fire extinguisher, cutting saw and other equipment used while installing reinforcing steel. Safety equipment includes gloves, hard hat, safety shoes, eye/hearing protection, and respiratory when required.

#### REQUIRED TRAINING AND WORK EXPERIENCE

Two years of experience as a Reinforcing Ironworker or four years of experience as a Structural Ironworker and working knowledge of applicable portions of the REECo QS program are required. Supervisory skills are desirable and ability to work with supervision, customers, personnel being supervised and other craft workers.

#### OTHER SPECIAL QUILIFICATIONS

Valid driver's license required.